



11<sup>th</sup> ANNUAL ALBERTA HEALTH & SAFETY CONFERENCE AND TRADE FAIR  
November 19 to 21, 2012 at the Shaw Conference Centre  
Edmonton, Alberta

## Call for Speakers & Presenters

The Health & Safety Conference Society of Alberta invites those interested in presenting at the 2012 Alberta Health & Safety Conference and Trade Fair to submit a proposal to speak for review by the Conference Steering Committee. The theme for the 2012 Conference will be SAFETY - THROUGH THE GENERATIONS. The 2012 event will provide a forum for attendees to enrich their knowledge in the Health & Safety field. Topics in the following areas are suggested:

- Emerging Technologies & their Impact on the Workplace
- Communication / Stress Management
- Associations Working Together
- Mentorship
- Hazardous Material
- Best Practices
- Breaking Down Barriers

The Steering Committee will be looking for advanced, technical oriented and practical presentations.

### **Details & Policy**

**Presentation Description:** Submit a description of your presentation in sufficient detail to evaluate the content and provide an assessment of the level of interest for attendees. Session levels are evaluated with respect to attendees as follows: Basic: 2 to 5 years experience, Intermediate: 6 to 10 years, Advanced: 10 plus years experience, Executive or Executive Level material.

**Biographical Data & References:** Include name, address, education, current position, certifications, designations, qualifications and relevant speaking experience for each speaker. Provide a representative list of recent speaking presentations, including previous Society events. List contact information (work phone number) for 3 references. List noteworthy articles and publications from the last five years. Biographical and reference information should not exceed five pages. Speaker must also provide a 50-word summary biography. If your presentation is selected, this biography will be used in our conference brochures and/or official programs as well as for introductions made within the sessions.

**Multiple submissions:** No more than four proposals from one speaker are recommended, however the planning committee will choose only one session per speaker.

**Length of Presentation:** Each conference session will last for a maximum of 60 minutes including time for questions.

**Brochure and Conference Program Description:** Speaker must provide a 50-word description of your presentation. If your presentation is selected, this description will be used in our conference brochures and/or official programs and may be edited.

**Honoraria:** Individual speakers will receive a complimentary one-day conference registration for the day in which the speaker makes the presentation. Travel, lodging, and meal expenses are the responsibility of the speaker and/or the member group that hosts their session and must be pre-arranged in writing.

**Selection of Speaker & Presentation:** the Society's member group hosting the session(s) in question will determine the selection of speaker(s) and presentation(s). **Speakers may not use these sessions to sell a product or service; they must be educational in nature.**

### **TO SUBMIT A PROPOSAL:**

1. Complete the application form.
2. Provide details of the presentation. Maximum length is 3 pages. Do not submit PowerPoint presentations, CD-ROMs, disks, brochures or promotional material at this time.
3. Provide biographical data and references for each speaker. Photo is also recommended. Maximum length is five pages.
4. A maximum 50-word description of the presentation must be provided to be used in promotional material if your presentation is selected.

Incomplete submissions will **NOT** be considered.

Your proposal package must be received by  
**February 17, 2012**



**SPEAKER & PRESENTER APPLICATION**  
**11<sup>th</sup> Annual Alberta Health & Safety Conference**  
**November 19 to 21, 2012**  
**Shaw Conference Centre - Edmonton, Alberta**

**SPEAKER INFORMATION**

Type or print clearly. Attach additional sheet if necessary.

PRESENTER(s): \_\_\_\_\_

ORGANIZATION / EMPLOYER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROV/STATE: \_\_\_\_\_ POSTAL / ZIP CODE: \_\_\_\_\_

TELEPHONE: ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_ EMAIL \_\_\_\_\_

**PRESENTATION INFORMATION**

TITLE OF PRESENTATION: \_\_\_\_\_

**FORMAT** (check one)

- Individual Session (1 or 2 speakers)
- Group / Panel (3 or more speakers)

**METHOD** (check all that apply)

- Lecture Presentation
- Case Study

**LEVEL** (check all that apply)

- Basic  Advanced
- Intermediate  Executive

PRIMARY TOPIC AREA (see list below) \_\_\_\_\_

**TOPIC AREAS:**

<input type="checkbox"/> Construction	<input type="checkbox"/> Consulting	<input type="checkbox"/> Regulatory Issues	<input type="checkbox"/> Best Practices
<input type="checkbox"/> Engineering	<input type="checkbox"/> Occupational Health	<input type="checkbox"/> Risk Management	<input type="checkbox"/> Mentorship
<input type="checkbox"/> Forestry	<input type="checkbox"/> Industrial Hygiene	<input type="checkbox"/> Security	<input type="checkbox"/> Obtaining Buy-In
<input type="checkbox"/> Government	<input type="checkbox"/> Ergonomics	<input type="checkbox"/> Standards	<input type="checkbox"/> Spreading Knowledge
<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Environmental	<input type="checkbox"/> Human Behavior	<input type="checkbox"/> Breaking Down Barriers
<input type="checkbox"/> Mining	<input type="checkbox"/> Loss Control/Safety	<input type="checkbox"/> Safety Management	<input type="checkbox"/> Associations Working Together
<input type="checkbox"/> Transportation	<input type="checkbox"/> Fire Protection	<input type="checkbox"/> Training/Education	<input type="checkbox"/> Negotiating
<input type="checkbox"/> Oil & Gas	<input type="checkbox"/> Hazardous Materials	<input type="checkbox"/> Workers' Compensation	<input type="checkbox"/> Communications
	<input type="checkbox"/> Management Skills		

**SUBMISSION INSTRUCTIONS**

1. Complete the application form, reviewing it for completeness, accuracy and legibility.
2. Incomplete submissions will NOT be considered.
3. Send copy of this form with (a) presentation description, (b) biographical data and references; and (c) brochure description, **to be received by February 17, 2012** to the **HEALTH & SAFETY CONFERENCE SOCIETY OF ALBERTA, PO Box 38009, Calgary, Alberta, T3K 5G9** or via e-mail to [info@hsconference.com](mailto:info@hsconference.com) (Subject line must include CALL FOR SPEAKERS 2012 & TOPIC AREA). If you have any further questions, please contact us at (403) 236-2225.

**For more information visit our website at [www.hsconference.com](http://www.hsconference.com)**